



## Payroll Giving (GAYE) Email Template

**Send to employer if they already offer payroll giving:**

**Subject line:** Payroll giving to London Wildlife Trust

**Body:**

Hello [insert name],

I'm aware that we offer Payroll Giving as part of our employee benefits. I'd like to start using this scheme to donate a portion of my pre-tax salary to London Wildlife Trust (Registered Charity No. 283895). I know that some employers match employee donations, is that something you offer? Could you please let me know how to sign up to the scheme so that I can get started?

Kind regards,

**Send to employer if they do not offer payroll giving or you're not sure:**

**Subject line:** Payroll giving options

**Body:**

Hello [insert name],

I'm aware that some employers offer Payroll Giving to their employees to maximise their donations to charities. Have you looked into this? I would like to use this scheme to donate a portion of my pre-tax salary to London Wildlife Trust (Registered Charity No. 283895). Could you please sign up for this scheme for the employees at our company, as I believe it is a useful scheme that will help our team get involved in charitable giving.

Kind regards,